



PORT CREDIT FIGURE SKATING CLUB
ANNUAL GENERAL MEETING
OCTOBER 20, 2023

The Annual General Meeting of the Port Credit Figure Skating Club was held on Friday, October 20, 2023 in person in the Credit Room at the Port Credit Arena and virtually via Zoom.

QUORUM was established for the 2022-2023 season with 10% of registered members present either in person or virtually.

The Annual General Meeting was called to order at 7:35 pm.

Elizabeth Stewart-Molnar opened the meeting and welcomed everyone in attendance either in person or by Zoom. Elizabeth thanked everyone for attending.

MINUTES of last year's AGM held on October 21, 2022 were posted previously to enable members to read and review. Members were given the opportunity to comment or question. There was also a Minute Book and Report Book available at the meeting for members to peruse at their convenience.

It was moved by Gayle Ricketts, Seconded by Anna Bat to accept the minutes of the October 21, 2022 Annual General Meeting. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**.

**CONFIRMATION OF ACTIONS TAKEN BY THE PORT CREDIT FIGURE SKATING CLUB
BOARD OF DIRECTIONS**

A motion was moved by Herman Yang and seconded by Anna Bat to ratify all actions made this past year by the Board of Directors on behalf of Port Credit Figure Skating Club. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**.

Elizabeth Stewart-Molnar, on behalf of the Board of Directors, thanked the Coaches, Volunteers and Members for their work toward making this a very successful year. Elizabeth thanked our departing member, Treasurer Lynn Chou for her contribution to our Club and wished her well going forward. Siobhan Crawley presented Lynn with some flowers in appreciation of her work.

Siobhan Crawley, Vice-President Administrative, read her report into the minutes. It was moved by Siobhan and Seconded by Elizabeth to accept the report as presented. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**

Elizabeth Stewart-Molnar, Vice-President Technical, read her report into the minutes. It was moved by Elizabeth and Seconded by Siobhan to accept the report as presented. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**.

Lynn Chou, Treasurer, read a synopsis of her draft report into the minutes. It was moved by Lynn and Seconded by Heather Koziol to accept the report as presented. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**

Michael Hollingsworth, Registrar, read a synopsis of his report into the minutes. It was moved by Michael and Seconded by Siobhan to accept the report as presented. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**.

All reports and Minutes of the Annual General Meeting of October, 2022, can be found in binders at the desk at the front of the room.

All reports and the Minutes of this meeting will be posted to the Club's website within a few days.

Election of Board of Directors for 2023-2024

Candidates nominated for election to the 2023-2024 Board of Directors

Calvin Chow	Siobhan Crawley	Mary Harrington
Meghan Harrington	Michael Hollingsworth	Heather Koziol
Sarah Rowsell	Sally Shen	Julia MacLeod
Ross Kutisker-Jacobson	Anna Komisarenko	Annastasia Kononenko
Past President:	Elizabeth Stewart Molnar	(appointed position)

It was moved by Elizabeth Stewart-Molnar and Seconded by Gayle Ricketts to accept the slate of nominees as presented. There being no election, a vote was not necessary as all nominees were acclaimed. Since all were in favour and none opposed, the motion **CARRIED**

Other Business: There was no other business brought forward

Adjournment: Moved by Elizabeth Stewart-Molnar, Seconded by Michael Hollingsworth to adjourn the 2022-2023 Annual General Meeting of the Port Credit Figure Skating Club. All in favour, **CARRIED**.

ANNUAL GENERAL MEETING REPORTS

2022-2023

VICE-PRESIDENT ADMINISTRATIVE REPORT

As VP Admin my job is to help with the day to day running of the club.

My role includes many things but the most important is the communication with the members and potential members. I answer all phone calls and emails sent to the club.

This can be a very time-consuming role especially starting in August all the way through until end of February. The bulk of the inquiries are about PreCan and Canskate.

It is so important that these calls and emails get answered as quickly as possible as they are all potential new members and stakeholders in our club. They are the future of Port Credit FSC.

I want to thank my fellow board members for helping to make this a great year.

I move that this report be accepted into the minutes as read.

This report is submitted by Siobhan Crawley. I move that this report be accepted into the minutes as submitted.

VICE-PRESIDENT TECHNICAL REPORT

As VP Technical, my main role is to support the President in their absence. This Board decided to once again have the 2 VP's share the duties until a member was ready to take the reins. Siobhan and I have Co-Chaired and tried to help and lead the other members of the Board. It is an extremely talented and hardworking group on the Board this past year. Port Credit members are very lucky to have had this group who worked so hard to keep the club running efficiently. This has meant these volunteers worked the full year, including the summer, dealing with emails, phone calls, and zoom meetings once, twice or several times a month. They have done a fabulous job. Our registration has bounced back, and it is a joy to see our skaters back at Port Credit. It has been a pleasure to work with all the Board. Thank you all.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as submitted.

SECRETARY'S REPORT

It was my pleasure to once again accept the role of Secretary for the past season. Minutes were taken and distributed to Board Members every month. The meetings were usually held the second Monday of the month and were all held via Zoom.

Thank you to all Board Members who provided me with notes and reports prior to each meeting. This was very helpful.

All reports and minutes can be found in the binders that I've provided.

This report is submitted by Mary Harrington. I move that this report be accepted into the minutes as submitted.

TREASURER'S REPORT

The DRAFT fiscal 2023 financial statements were prepared by external bookkeeper, with audit to follow in November. For fiscal year 2023, restrictions were lifted, and normal operations resumed which positively impacted the Club's financial position. During fiscal 2023, the Club generated an excess of revenues over expenditures of \$22,937. This is lower than fiscal 2021 when we reported an excess revenue of \$53,881.

A primary factor was the increased expenses, specifically in relation to the Carnival, which the Club hosted for the first time in many years. Higher registration also translated to increased Skate Canada Fees, Ice Rental, and Coaching Fees.

The Club was able to utilize the grant from the Ontario Trillium Foundation again this year to put towards off ice training equipment.

I would like to thank the Board members, coaches, and volunteers for their time and dedication to the Club. It has been a busy but successful year.

Port Credit Figure Skating Club

DRAFT Statement of Operations Year ended June 30

	2023	2022
Revenues		
Registration Fees	392,257	340,112
Grants	15,193	35,694
Bingo Income	21,447	8,286
Test Day Fees	5,094	5,702
Fundraising and Miscellaneous Income	2,587	5,265
Guest Skater Fees	4,265	2,290
Carnival Income	37,695	-
Donations	-	-
	478,538	397,349
Expenditures		
Administrative	12,807	6,469
Advertising	1,005	1,110
Bingo Expenses	2,420	-
Business Taxes and Licenses	1,414	3,115
Coaching Fees	65,706	63,050
Ice Rental	201,123	186,322
Interest and Bank Charges	11,277	9,251
Professional Fees	9,419	10,457
Skate Canada Fees	43,107	25,835
Skater Development	3,256	9,437
Training Equipment	32,524	28,422
Carnival Expenses	65,706	-
Other - AGM Awards Banquet	5,837	-
	455,600	343,468
Excess of revenues over expenditures (expenditures over revenues) for the year	22,937	53,881

This report is submitted by Lynn Chou. I move that this report be accepted into the minutes as presented.

REGISTRAR'S REPORT

Total Membership Registered in Programs:

Registration Year	Number of Members
2022 / 2023	598
2021 / 2022	604**
2020 / 2021	131*
2019 / 2020	720
2018 / 2019	468

* COVID Year starting March 9, 2020

** COVID Year with September 2021 Re-Opening. No skating January 2022 due to COVID Closure

Total Number of Registrants in Programs:

Registration Year	CanSkate	StarSkate	Adult / Teen	Jr Dev	JumpStart
Winter 2023	317	208	25	17	0
Fall 2022	311		17		0
Winter 2022	303	179	20	18	0
Fall 2021	313		18		0
2020-2021	75**	86	N/A	30	2
2019-2020	580	122	18 *	21	8
2018-2019	339	99	30	23	0

*Teen/Adult program was capped to be lower this season.

**Includes LTFS/Hockey Skills Programs- All closed due to COVID-19.

Total Number of Registrants in Spring and Summer Programs:

- LTFS and StarSkate Programs only

Registration Year	Spring Session	Summer Session
2023	90	42
2022	112	37
2021	N/A	25
2020	N/A	N/A
2019	126*	23
2018	112	32

* New CanSkate program for Spring Skating 2019

Total Number of Guest Products:

Registration Year	Guest Skating Passes
2022-2023	245
2021-2022	129
2020-2021	N/A*
2019-2020	109
2018-2019	88

*No Guest Skating due to COVID -19 Restrictions.

Total Number of Non-Resident Skaters:

Registration Year	Non-Resident Skaters
2022-2023	23
2021-2022	35
2020-2021	2

Programming highlights:

- 24 skaters participated in extra March Break Ice
- 5 skaters participated in a 3 session StarSkate Development Seminar

This report is submitted by Michael Hollingsworth. I move that this report be accepted into the minutes as presented.



COMMUNICATION CHAIR REPORT

I am pleased to report on my efforts as the Communications Chair for the Port Credit Skating Club, ensuring that all members are well-informed about club activities.

In my role, I have prioritized timely and targeted communication using a combination of emails and various social media platforms. This strategy ensures that our members receive critical updates, stay informed about upcoming events, and are promptly notified of any scheduling changes that may occur.

Furthermore, our club actively maintains a vibrant presence on popular social media platforms, including Facebook and Instagram. I strongly encourage all club members to follow these channels to remain connected and updated with the latest club news and events.

This report is submitted by Sally Shen. I am committed to upholding effective communication within the club and am honored to present this report for your consideration and acceptance into the minutes.

CANSKATE CHAIR REPORT

CanSkate Season 2022-2023

The CanSkate program at the Port Credit Skating Club experienced a thriving return to the rink in the Fall of 2022. This report serves to provide an overview of the successful CanSkate season for 2022-2023, highlighting key achievements and acknowledging the contributions of various stakeholders.

The CanSkate season for 2022-2023 commenced with enthusiasm and vibrancy. All CanSkate, PreCanSkate, Adult/Teen CanSkate, and Learn to Figure Skate (LTFS) sessions operated at full capacity, marking a significant milestone in our post-COVID journey. This uninterrupted year saw smooth operations across all sessions, garnering positive feedback from parents, guardians, and the skaters themselves.

I would like to acknowledge and extend our heartfelt gratitude to our exceptional Coaching Team for their unwavering commitment to delivering a safe and enjoyable program for our skaters. Their dedication and expertise were instrumental in ensuring the success of the CanSkate season.

We are deeply appreciative of our Program Assistants who generously volunteered their time and skills, contributing significantly to the success of the 2022-2023 CanSkate season. Their support and enthusiasm played a crucial role in the program's achievements.

I would like to extend many thanks to the Port Credit Skating Club Board for their invaluable assistance with our CanSkate table throughout the season. Their support facilitated the smooth execution of various aspects of the program.

In conclusion, the CanSkate program for the 2022-2023 season has been a resounding success. We are proud of the positive feedback received from both parents/guardians and skaters, and we attribute this achievement to the dedicated Coaching Team, the generous Program Assistants, and the support from the Port Credit Skating Club Board.

This report is submitted by Heather Koziol, CanSkate Chair. I move that this report be accepted into the minutes as presented.

BINGO CHAIR REPORT

On October 25th the new location for Delta Bingo will open at Rockwood Mall on Dixie Road. It is hoped that this will increase customers with it being on a major bus line and more visible to passers by. We now must supply two volunteers per session, rather than three prior to the Covid closures. The bingos until the end of January are all covered, and we are very lucky to have the volunteers in place. The income from the bingos is essential to help us keep our session costs down. Hopefully attendance at the bingos will continue to grow as will our income. Bingo income for the year since our last AGM was \$23,256.98. As per our license, this money is used to pay a small portion of our ice bills.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as presented.

SKATER DEVELOPMENT CHAIR REPORT

The 2022 - 2023 season was a great season for the Port Credit FSC. The club sent numerous skaters to the Skate Ontario Championships, with those skaters securing 3 podium finishes. Outside of Skate Ontario, we had one skater who represented Port Credit FSC and Skate Ontario at the Skate Canada Challenge event, finishing with 2 wonderful performances in 8th place in Canada!

The clubs off ice programming has continued to thrive and the off-ice equipment that we secured the previous season has been a great help in implementing a successful program. Learn to Figure Skate was extremely successful, leading to the club adding an additional 4th class to the schedule to accommodate our young keen skaters.

We look forward to watching the skaters progress this season with the help of our great coaching staff and the support of our membership and their teammates.

This report is submitted by Meghan Harrington. I move that this report be accepted into the minutes as presented.

ASSESSMENT CHAIR REPORT (previously Test Chair)

STAR 6+

PCFSC held 5 Assessment Days from November 2022 to August 2023. A total of 104 assessments were completed. The success rate was 88%.

Date	Total Assessments	Total Pass	Total Retry
November 10, 2022	15	13	2
March 7, 2023	31	23	8
May 24, 2023	26	24	2
June 21, 2023	23	22	1
August 16, 2023	9	6	3

STAR 1-5

62 STAR 1-5 assessments backlogged from October 2019 to September 2022 were reported to Skate Canada.

163 STAR 1-5 assessments completed Coach Assessors were captured from October 2022 to August 2023 with a success rate of 100%.

A new initiative for 2022/2023 was scanning and storing all assessments on a shared drive for easy access for all board members.

Implemented new Assessment Policy. The policy outlines deadlines coaches, skaters and the Assessment Chair must adhere to as it relates to final pulls, payments, schedules, and reporting.

Update communication for Assessment Days to include direct links to make payments which reduced the need to follow-up on outstanding payments by approximately 80%.

This report is submitted by Julia Macleod. I move that this report be accepted into the minutes as presented.

COMPETITION REPORT

Our Port Credit skaters had a wonderful competition season in 2022/2023.

Our Star 1 - 4 skaters performed with confidence, showing off the new skills they had learned in the first post covid competition season. Great performances from all, we are very proud of you and look forward to your coming competition season this year.

Our Star 5 and higher skaters also put out an incredible season. Port Credit had 14 skaters representing the club at the Skate Ontario Provincial Championships in 23 events. Our skaters worked diligently throughout the season, constantly having success at qualifying competitions. Their hard work brought 3 medals home from the Provincial Championships with amazing performances against some also very talented skaters. Congratulations to all our Star 5 and higher skaters and we can't wait to see what you have in store for us this season! Proud of each and every one of you.

Additionally, we had 2 skaters representing the club at the Pre Novice level. One of those skaters, Lincoln Clarke, went on to qualify for the Skate Canada Challenge competition held in Regina, Saskatchewan. Lincoln performed with strength and passion, placing 8th in Canada overall. A huge congratulations to Lincoln on this exceptional achievement! Best of luck for the coming Sectional Championships and know Port Credit FSC is proud!

This report is submitted by Meghan Harrington. I move that this report be accepted into the minutes as presented.

PRO LIAISON CHAIR REPORT

Port Credit is in the very enviable position of having a very dedicated and committed professional staff. I would like to take this opportunity to thank them all for their extraordinary work. They have been so supportive and flexible which kept our programs running and among the best available. We wish our CanSkate coaches who left for university, the best of luck in their studies and wholeheartedly welcome the new members to our professional staff.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as presented.

COACHES REPRESENTATIVE REPORT

The PCFSC Coaching staff demonstrated their strong work ethic and dedication during our Ice Show this year. The coaching team used their talents to create a very memorable show that was enjoyed by skaters and families. We continued to cooperate and work cohesively to maintain the high level of our programs and support each other at competitions. A special congratulations to Meghan Harrington for coaching one of her athletes all the way to Challenge in Regina!

This past spring, we were able to return to the Cheektowaga Skating competition for a weekend of fun and competition which was full of wonderful memories for our skaters.

We want to thank Rebecca Sheppard for her dedication to the club over the past 7 years and wish her well as she begins a new adventure.

This report is submitted by Sarah Rowsell. I move that this report be accepted into the minutes as presented.

ICE CHAIR REPORT

Port Credit FSC ice allocation for the 2022/2023 season was at Port Credit Arena and Spring and Summer was at Iceland Arena. Our allocation is based on numbers in each level. This is why it is so important to keep our membership numbers where they are.

Our Dryland training was at Clarke Hall.

We were not able to use the Credit Room at Port Credit Arena as it was being used as a Pop-up library as the Port Credit Library was closed for renovations.

We increased the number of hours/weeks that we contract for Spring and Summer ice.

We had an off-ice program in the Spring and Summer, utilizing our new off ice equipment. It was at Paramount Centre across from Iceland immediately following our ice rental there.

It was a pleasure serving on the 2022/2023 Board of Directors. I would like to thank my fellow board members and the coaching team of Port Credit FSC for making it a successful year.

This report is submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.

ICE SHOW REPORT

Lights Camera Magic

Producing a show such as Lights Camera Magic usually is a year in the planning, but this show came together very quickly – in a very magical way.

A show such as this is very important to the skaters in many aspects. It teaches them teamwork, responsibility, and inspires in them confidence that can be carried with them in many aspects of future life not to mention the wonderful memories that are created not just for the skaters but for their families as well. As such it is so important to me that we produce a first-rate show where every detail is carefully taken into consideration, from the costumes to the props and staging, the script, the story, the music choices, lighting, choreography, casting and the list goes on.

All who volunteered their time should take pride in the fact that this was accomplished.

To all the volunteers who helped spread the Magic I say thankyou.

There are some hidden magicians who volunteered many hours helping in the months leading up to the show and should be mentioned by name.

Special thanks to Michael Hollingsworth, Lynn Chou, Meghan Harrington, Sarah Rowsell and all the coaching staff. There are not enough words of thanks to Elizabeth Stewart Molnar. She not only created the most Magically wonderful costumes for our skaters, she took on so many other roles, far too many to mention including headpiece model and absentee mother and wife...A thousand times thank you.

Port Credit Figure Skating Clubtake a bow!

This report is submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.

Port Credit Skating Club Skater Awards 2022-2023

Laurie Davison Tiny Tots Award (Most Improved Pre-CanSkate):

- Tuesday PreCan: Liam Emery
- Thursday PreCan: Alexis Price
- Friday PreCan: Yvonne Rivera and Regina Rivera
- Sunday PreCan: Calumn Ricketts

Les Hollington CanSkate Award (Most Improved CanSkate):

- Tuesday CanSkate: Brooke Lynk and Irina Chang
- Thursday CanSkate: Anastasia Kowalczyk and Renee Bonyadi
- Friday CanSkate: Lily Wiedemann and Jasmine Pryymak
- Sunday CanSkate: Meredith Xu and Julian Occhipinti

Wilf Langevin Most Improved StarSkate Award:

- Star 1-2: Alexandra Kononenko
- Star 3-4: Alice Bat
- Star 5+: Fredd Zhang

Most Improved Junior Development

- Audrey Tian
- Maddy Dobbin

Most Improved LTFS

- Maria Andrews

Most Improved Intro to Development

- Anja Rajk

Mary Elliot Citizenship Award:

- Stella Bremner

Siobhan Crawley Program Assistant Award:

- Brooklyn MacDougall

Wally Distelmeyer Competitive Award of Merit:

- Lincoln Clarke

- Elizabeth Morvan
- Carla Tudor
- Isla Koziol

Bette Distelmeyer Competitive Award:

- Trissa Zhang

Elizabeth Stewart Molnar

Skate Ontario Provincial Championship Award:

- Zoe Blair
- Trissa Zhang
- Fredd Zhang
- Isla Koziol
- Constantina Mamas
- Stella Bremner
- Carla Tudor
- Elizabeth Morvan
- Masha Usyk
- Carrie Anne Cromwell
- Lincoln Clarke
- Isabella Zeinalov
- Madeline Zeinalov
- Kacper Niewiadomski
- Lincoln Clark – Provincial Medalist
- Stella Bremner – Provincial Medalist
- Fredd Zhang – Provincial Medalist

Isobel J. Fedosoff Most Improved Artistic Award:

- Zoe Blair

Gold Test Achievements:

Gold Skills:

- Elizabeth Morvan
- Fredd Zhang

Gold Freeskate:

- Elizabeth Morvan

Gold Interpretive:

- Zoe Blair
- Isabella Zeinalov

- Stella Bremner
- Kiera Isber
- Trissa Zhang